

**SECRET**

**SECURITY INFORMATION**

Approved For Release 2004/05/05 : CIA-RDP55-00037A000100040069-8

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29 July 1953

WEEKLY ACTIVITY REPORT

(Items marked with an \* are suggested for Mr. Baird's Report)

A. PROGRESS REPORT - OLD PROJECTS

1. Instructor Training Course - No change
2. Mobile Audio-Visual Aids Device - No change
3. Project OSS Footage - No change
4. Motion Picture Film Section - No change
5. Support 
  - a. Film  - no change
  - b. Graphic Aids - 2 charts completed, one 75% complete
  - c. Maps and charts - no change
  - d. Editorial and Reproduction - no change
  - e. Library Services - no change
6. War Plans Staff Officer Course - Typing completed; to be collated and forwarded to Reproduction for printing.

7.  Syllabus - No change

8. Display for  Museum - Panels under construction

9. Translation of Basic Agent Training Tradecraft Manual  - Six additional chapters received from FDD.

10. The Red Interpreter - Manual is being inspected by members of the Training Committee and specialists on the USSR to determine if it should be published as an Agency rather than OTR manual.

11. Filmagraph Production for BIS(I) - Film strip production, which is first phase of this project, has been finished. However, technical difficulties were encountered by Reproduction Division in the camera work. Film slides have been made for Mr.  until the technical printing problems are solved.

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12. Instructional booklet, Your Career, for Clerical Refresher Courses/TR(G) - All art and editorial work completed.

13. Bibliography of Communist Armed Forces - Binders have been received and forwarded to Reproduction Division for titling.

14. General Traffic Posters for Clerical Training Courses/TR(G) - No change

15. Educational Exhibit for BIS(I) - No change

16. Order of Battle Edited Training Film - No change

17. Blackboard Training Aids for Administration Course - 3 completed, materials not available for fourth.

B. PROGRESS REPORT - NEW PROJECTS

None

C. ITEMS OF CURRENT INTEREST

None

D. ITEMS OF ADMINISTRATIVE INTEREST

a. The librarian held a meeting with the Chief, [redacted] OGD for discussion of certain technical problems of mutual interest to OTR and OGD.

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b. An informal meeting was held in TAB with other members of OTR concerning the publications problem. Consequently, a publications committee has been set up to develop procedures for the issuance of OTR publications.

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[redacted]  
Chief, Training Aids Branch

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